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A21RS

Short-Term Reservations

USER'S MANUAL

MARKET COMPUTING

SHORT-TERM RESERVATIONS

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SHORT-TERM RESERVATIONS
A21RS
DOS 3.3
R/N 474

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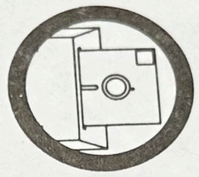
c Apple Computer Inc.

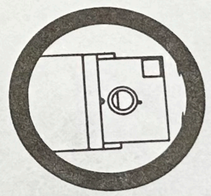
For extended media life—
here's how to take care of your flexible disk

Precision surface.
No fingers, please!



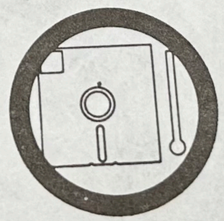
For your disk's sake
(and the system's, too)
insert disk carefully.

Magnetic fields erase.
Keep them far away.



Keep it safe—
in the jacket
when not in use.

Bending and folding
may damage.
Handle with care.



Keep disks comfortable.
Store at: 10° to 52° C.
50° to 125° F.

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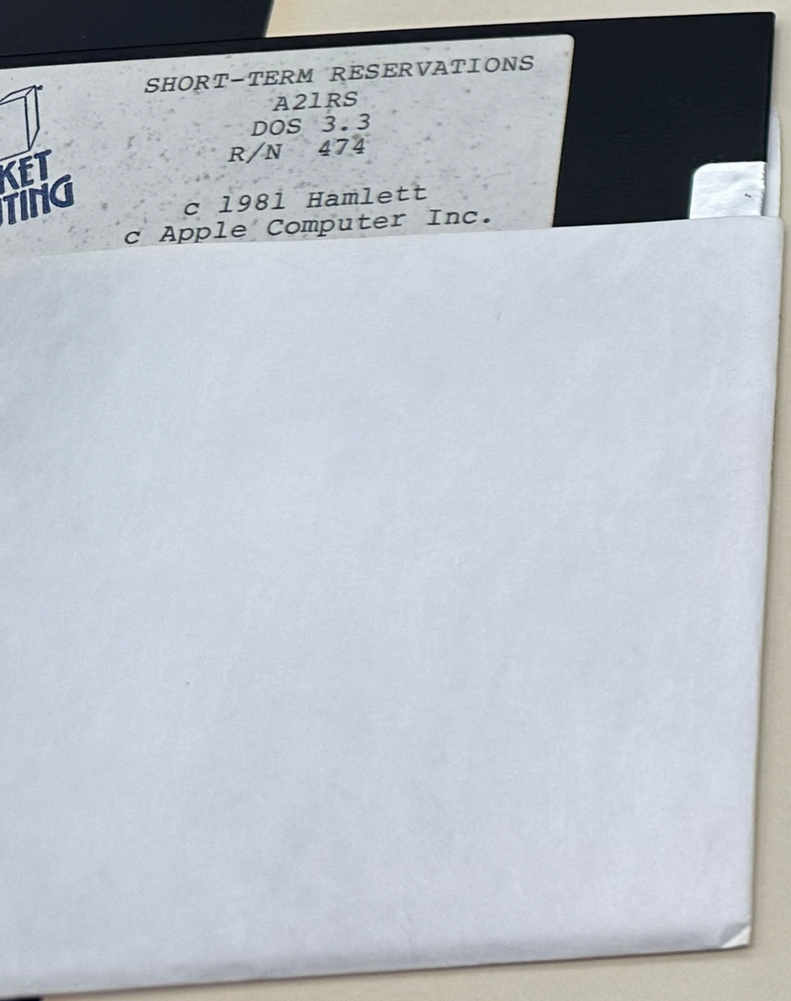

A21RS

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USER'S MANUAL

SHORT-TERM RESERVATIONS keeps track of availability and use of facilities. It sets up a weekly schedule for each facility and makes reservations up to 2 weeks in advance. As many as 12 daily time periods can be pre-entered for each facility, and up to 15 facilities per disk can be reserved.

System requirements: 48K Apple II+, 2 disk drives in slot 6 and an 80-column printer in slot 1.

NOTICE

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CHAPTER 2

THE MAIN MENU

The options on the Main Menu provide access to the major functions of the program. The Main Menu looks like this:

```
*** SHORT-TERM RESERVATIONS ***

  1) MAINTAIN FACILITY INFO
  2) RESERVE/VIEW FACILITY
  3) LIST FACILITIES
  4) MOVE UP
  5) CHANGE DISK
  6) QUIT

ENTER OPTION (1-6):
```

To select an option, type the number. Then follow the instructions and prompts which appear on the screen.

Options 1, 2 and 4 are used to set up facility schedules, make reservations and extend the reservation period. These options are further explained in the next chapters.

Use Option 3 when you want a listing (on the screen) of all facilities on the current data disk.

Option 5 is used each time you switch from one data disk to another to keep the computer from getting lost. This helps prevent data loss and other errors.

Use Option 6 whenever you leave the program. Otherwise, you may lose your data or cause other problems. Never leave the program by pressing the <RESET> key.

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CHAPTER 3

MAINTAINING FACILITY INFO

Option 1 on the Main Menu brings up the Maintain Facility Menu. The options on this menu allow you to add and delete facilities, as well as print a list of current reservations for a facility.

The Maintain Facility Menu is shown below:

```
*** MAINTAIN FACILITY ***

1) ADD
2) DELETE
3) PRINT
4) RETURN

ENTER OPTION (1-4):
```

To return to the Main Menu, select Option 4. Function and use of each maintenance option are explained below.

Adding A Facility.

Use this option to add a new facility. This is done before reservations can be made for the facility.

You will be asked for the times that the facility is available. Enter the beginning times for up to 12 time periods on each day of the week. To tell the computer that you are finished entering times for that day, type [END].

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